CS1 Professional Issues

Fiona Nichols

October 2018
GUIDANCE

• Body copy is size 20pt with normal letter spacing
• Bullet points have a single line spacing with a 12pt space after
  – Secondary bullet points are 18pt
By the end of the session you will be able to:

• find specific items on your reading list

• gather information to write an assignment or compile a report

• carry out a basic search using Library Search

• find reliable information for your work
An introduction to Library Search
You may be searching for books…

• Book references include:
  – Details of authors or editors
  – the date of publication
  – the book title
  – the place of publication
  – the name of the publisher

An example of a book reference:
Where to Search…

Library Search

Library Search is a single search service providing discovery and access across the Library's physical and digital collections. You can search across our books and e-books, journals, newspapers, other scholarly materials owned, hosted, or licensed by the University Library, and some subject databases. Login to see everything you can access.
What is Library Search?

• Library Search is the University Library’s new search system.

• It is a one-search interface across all of our library online and print content.

• Provides a single search box to find books, journals, articles and more.
Access Library Search via SUSSED
Library Search results are displayed as either

**Books & More**
- Books & More covers books, e-books and journal titles

**Or**

**Articles & Databases**
- Articles and databases covers journal articles, e-books, e-resources, conference papers, dissertations and reports.
Finding a specific book

To find a book from your reading list:

- You can choose to search by keywords, title, author or subject (from the menu).
- Once you have done the search and have a list of results, the filters on the Books & More tab can also be used to limit results by categories (location, collection, subject, publication date, format and language).

An example of a book reference:

Reserving or placing a hold
Examples of print and digitised items in stock

- Item 1 shows print book with shelf location ie call number and current location ie Hartley or due back date
- Item 2 has an electronic link to the document – often whole ebook or just a chapter (this case)
- Item 3 shows how the electronic document that has been digitised
Introductory Logic

Author: Truss, John.
Format: Books
Shelf Location: Internet
Call Number: Internet COMP 1215
Limiting your search to e-books

E-books can be used on or off campus.

You can narrow the search to e-books before carrying out a search by selecting **Books (Electronic)** from the **Everything** drop-down menu:

Search Results
Take a look at the menu at the top right of the screen:

**Log in** (using your University username and password) allows you to view online full-text content (where available)

Access **My Account** to view Checkouts (loans), including Checkout History, Holds, Requests and more

**Help** Guides to using Library Search
Off campus access

To access the e-resources off campus or on your laptop set up the following:

- **SVE** (Southampton Virtual Environment)
- Check the iSolutions pages for more information:

http://go.soton.ac.uk/sve
Get Help…

- Email us: @ libenqs@soton.ac.uk
- Go to your subject pages: library.soton.ac.uk/fee
- Ask at library help desks
- Ask a Librarian: live chat

Chat with us

The library chat service is staffed 10am - 5pm Monday to Friday

Start live library chat

You will be asked to log in using your university password. If you don’t have one, you can send your question to libenqs@soton.ac.uk
Academic Skills Hub

The Academic skills Hub offers:

- One-to-one support ‘drop in’ service
- A wide range of workshops
- Writing skills & support

http://library.soton.ac.uk/sash
YOUR QUESTIONS